

Instruction to your Bank or Building Society to pay Direct Debits

To: The Manager

Service User Number:

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FOR OFFICIAL USE ONLY To be completed by Tesco Bank	
Name :	
Address:	
	Post Code

Please complete the following information and sign and date in the 'signature box', then return to the address below.

Your Tesco Bank account details

Account Number:
Bank Sort Code:

Account to pay Direct Debits From

Name(s) of Account Holder(s)

Branch or Building Society Account Number

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Branch Sort Code

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Instruction to your Bank Building Society.
Please pay Tesco Bank Direct Debits from the account detailed on this instruction subject to the safeguards assured by 'The Direct Debit Guarantee'.
I understand that this instruction may remain with Tesco Bank and if so details will be passed electronically to my Bank/Building Society.

Signature(s):
Date

Return Address: Tesco Bank, Broadway 1, 199 Renfield Street, Glasgow, G2 3AX

Bank and Building societies may not accept direct debit instructions for some types of account.

This Guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Tesco Bank will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Tesco Bank to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Tesco Bank or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - o If you receive a refund you are not entitled to, you must pay it back when Tesco Bank asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.