

# Key Policy Information

Inside you'll find a summary of:

- Tesco Bank Car Insurance

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## Key Policy Information

This is a summary of cover available under Tesco Bank Car Insurance. It does not include all the policy benefits, limits and exclusions. Full terms and conditions can be found in the Policy Booklet, a copy of which is available from Tesco Bank.

Tesco Bank Car Insurance is underwritten by a select range of insurers who are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. A Policy Summary displaying specific details of the insurer will be provided at the same time as your quote. Tesco Bank acts as an insurance intermediary.

The contract is made up of:

- The Policy Booklet, this gives full details of the terms and conditions.
- Policy Schedule, this shows the period of insurance, which sections of the policy apply, whether your cover is comprehensive (Comp), third party fire and theft (TPF&T) or third party only (TPO) and details of applicable excesses and endorsements.
- Statement of Fact, this shows the information you have provided to us.

You must tell Tesco Bank about any changes to the information detailed on your Statement of Fact or Policy Schedule. Please remember that if you do not tell Tesco Bank about any changes this could result in your contract of insurance being voided (as if the policy never existed), all claims under your policy being refused and all premiums that you have paid being retained.

## Significant Features and Benefits (Cover)

Tesco Bank will inform you of your level of policy cover. This will also be shown on your quotation documents and on your Policy Schedule when cover is issued.

Cover	Comp	TPF&T	TPO	Significant Limitations	Policy Section
Liabilities to third parties	Yes	Yes	Yes	£20 million limit for third party property damage and, subject to written approval, £5 million limit for costs and expenses.	H
Use of your car in EU	Yes	Yes	Yes	For Comp or TPF&T policies, cover is extended for use of the car in the EU for up to 90 days during the policy year. All policies are covered for third party liabilities for the duration of cover under EU law.	I

Cover	Comp	TPF&T	TPO	Significant Limitations	Policy Section
Accidental damage to own car	Yes	No	No	Market value. Subject to excesses. Additional excesses for young or inexperienced drivers. New car replacement only for cars up to 1 year old and where you are the first and only registered keeper. No cover if claim occurs while you, or any named driver, is driving illegally due to excess levels of alcohol or the use of drugs.	A
Damage to own car by fire or theft	Yes	Yes	No	Market value. Subject to excesses. New car replacement only for cars up to 1 year old and where you are the first and only registered keeper.	C
Audio, navigational, phone and entertainment equipment	Yes	Yes	No	Unlimited for manufacturer's standard fit. £1,000 limit for non-manufacturer fit (in both circumstances equipment must be permanently fitted to the car).	L
Personal belongings	Yes	No	No	Up to £200 for each incident.	G
Windscreen cover	Yes	No	No	£125 limit for replacement and £40 limit for repair if Tesco Glass Line is not used. Subject to excesses.	B
Personal accident	Yes	No	No	Cover is only for policyholder or partner. Death £5,000. Loss of sight or limb £5,000. Maximum of £10,000 for any one accident and £5,000 limit to any one person in one accident.	E
Medical expenses	Yes	No	No	Up to £100 in medical expenses for each injured person in your car.	F
Courtesy car	Yes	No	No	Only provided where your car is being repaired by one of our approved repairers for as long as the repairs take. Vehicle provided will typically be a small city car. A courtesy car will not be provided if your vehicle is written off or declared a total loss, or the vehicle being repaired is a van.	D
Onward travel	Yes	No	No	Up to £150 refunded towards the costs of completing a journey.	N
Uninsured driver promise	Yes	No	No	No claim discount reinstated and excess refunded if an identified, uninsured driver is responsible for loss or damage to your car.	N
Theft of keys	Yes	No	No	Up to £500 refunded towards the costs of replacing locks and keys. Subject to excess.	N

Cover	Comp	TPF&T	TPO	Significant Exclusions and Limitations	Policy Section
Loss of or damage to:					
• The car	Yes	Yes	No	When no-one is in the car unless all its windows, doors, roof openings and hood are closed and locked and all keys or devices are kept securely away from the car by you or the person authorised to use the car. There is no cover for locks and keys beyond the cover provided under Section N (which does not apply to TPF&T and TPO policies).	A&C
• Personal belongings	Yes	No	No		G
• Audio, navigational, phone and entertainment equipment	Yes	Yes	No		L
Loss of or damage to the car or audio, navigational, phone and entertainment equipment	Yes	Yes	No	Extra costs due to parts or replacements not being available in the UK, Northern Ireland, Channel Islands or Isle of Man. Caused by someone taking the car without your permission, unless the incident is reported to the police and assigned a crime reference number and you do not subsequently make any statement to the police that the car was taken with your permission. Deliberate damage to the car by anyone insured under your policy. Caused by deception.	A,C&L
Liabilities to third parties for driving a car which does not belong to you	Yes	Yes	Yes	Cover only applies for the policyholder and only if shown on the certificate of motor insurance. Use outside UK, Northern Ireland, Channel Islands or Isle of Man is not covered. A car registered outside the UK, Northern Ireland, Channel Islands or Isle of Man is not covered. If your car is disposed of or damaged beyond economical repair. Cover is not provided when using a car for which there is no current and valid policy of insurance in place. No cover for damage to the vehicle you are driving.	H
Audio, navigational phone and entertainment equipment	Yes	Yes	No	Equipment not permanently fitted to the car.	L
Personal belongings	Yes	No	No	Money, business goods, tools and telephones.	G
Personal accident	Yes	No	No	Suicide. Failure to wear a seat belt. If a driver is convicted of driving while under the influence of drink or drugs.	E

Cover	Comp	TPF&T	TPO	Significant Exclusions and Limitations	Policy Section
Windscreen cover	Yes	No	No	Extra costs due to parts or replacements not being available in the UK, Northern Ireland, Channel Islands or Isle of Man. Repair or replacement of broken or damaged sunroofs, fixed or moveable glass roof panels and the associated mechanisms. The hood or roof structure of a convertible or cabriolet vehicle and the associated mechanisms. Windows and windscreens unless made of glass.	B
Onward travel	Yes	No	No	Cover is subject to a valid claim under section A or C. Incidents outside of the UK, Northern Ireland, Channel Islands or Isle of Man excluded. The costs of fuel or other fluids, meals, drinks, newspapers or telephone calls excluded.	N
Uninsured driver promise	Yes	No	No	The responsible uninsured driver must be identified.	N
Theft of Keys Cover to replace locks, immobilisers, remotes or keys where there is a risk of your vehicle being stolen as a direct result of the theft of your car keys	Yes	No	No	Key thefts must be reported to us and the police within 24 hours. There is no cover if the keys, transmitter or entry cards were in or on your vehicle at the time of the theft.	N
Motor Legal Protection (Tesco Legal Guard) Up to £100,000 of cover for legal costs and expenses to enable you to claim compensation for personal injury and/ or personal losses following a road traffic accident within the EU from the person responsible for the accident. Tesco Legal Guard, if considered necessary, will appoint a specialist solicitor to pursue your claim.	Yes	Yes	Yes	Cover is only available if a claim is more likely than not to be successful and if any judgement is more likely than not to be enforced.  Cover is not available if you appoint a solicitor without first contacting Tesco Legal Guard.	M  M

# Procedures

## Cancellation Procedure

### **If you cancel within the cooling-off period**

You have 14 days from when you receive your policy documents or enter into this contract, whichever is later, to notify the administrator if you want to cancel your policy. This is known as the 'cooling-off period'. You can cancel by phoning the administrator and cancellation can take effect immediately or from a later date, although it cannot be backdated to an earlier date. You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you call to cancel, the administrator will advise you how to do this when you contact them. If cover has not yet started, the administrator will refund any premium paid in full. If cover has started, the administrator will refund your premium for the time that was left on your policy as long as you have not made a claim where the car is written off (a 'total loss claim').

If a total loss claim has been made in the 'cooling-off period', you must pay the full annual premium and you will not be entitled to any refund.

### **If you cancel outside the cooling-off period**

After the cooling-off period, you can cancel this policy by phoning the administrator and cancellation can take effect immediately or from a later date, although it cannot be backdated to an earlier date. You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you call to cancel, the administrator will advise you how to do this when you contact them.

If no claims have been made during the current period of insurance, the administrator will refund your premium for the time that was left on your policy, less its cancellation charge.

If any claim has been made during the current period of insurance, you must pay the full annual premium, plus a cancellation charge, and you will not be entitled to any refund.

### **If we cancel**

The administrator, on our behalf, or we can cancel this policy, for a valid reason or on serious grounds, by sending you seven days notice of cancellation to your last known address.

Examples of a valid reason or serious grounds may include, but are not limited to:

- Non-payment of premium (including missed direct debit payments) that is not resolved following our reminders.
- Not providing proof of no claims discount that is not resolved following our reminders.
- Failing to comply with the policy conditions, as outlined in the policy booklet.
- Failing to cooperate and/or provide the necessary information required to enable us, or the administrator, to administer your policy, claim or investigate fraud.
- Where fraud is suspected.
- Where threatening, abusive or offensive behaviour has been used towards us or the administrator.
- Where any change you tell us about occurring during the term of your policy that alters the information on your policy documents resulting in us no longer being able to continue cover.

You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you want to surrender your Certificate of Motor Insurance this way, please contact the administrator who will advise you how to do this.

If no claims have been made during the current period of insurance, the administrator will refund your premium for the time that was left on your policy, less its cancellation charge.

If any claim has been made during the current period of insurance, you must pay the full annual premium, plus a cancellation charge, and you will not be entitled to any refund.

## How to make a claim

**Call the 24-hour UK-based Claims Line as shown on your schedule.**

It will be useful if you have your policy number however if not, you will need to quote your registration number.

If you have comprehensive cover, telephone Tesco Glass Line on 0345 677 8888 if your windscreen or windows only are damaged.

## What to do if you have a complaint

If you have experienced a problem in relation to your Tesco Bank Car Insurance policy, we will aim to sort it out as quickly and fairly as possible. We have the following complaint procedure which you can follow if you are dissatisfied with the service you have received.

### **Step 1: Let us know**

If you have a complaint about your policy:

- Telephone Tesco Bank on 0345 673 0000; or
- Write to Tesco Bank at the address shown below:  
Customer Relations Manager  
Freepost RSJBRYLK-JKUX  
Tesco Bank  
Complaints  
P. O. Box 277  
Newcastle Upon Tyne  
NE12 2BU

If you have a complaint about your claim:

- Contact your claim handler first. You will find their details on any letters they have sent to you;  
or
- Write to the Claims Manager who will ensure that the matter is dealt with at a senior level. The address can be found on any letters that you have received. Where possible we will always aim to resolve your complaint when you first contact us, however some complaints may take longer to resolve. If for any reason you remain dissatisfied with our written response or you have not received a final response letter within 8 weeks, you should escalate the matter as outlined in Step 2.

## Step 2: Contact the Financial Ombudsman Service

If you are not satisfied with our final decision regarding your complaint or you have not received our final decision within eight weeks, you can write to:

Financial Ombudsman Service  
Exchange Tower  
Harbour Exchange Square  
London  
E14 9SR

[www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk)

Following the complaints procedure does not affect your legal rights.

## Financial Services Compensation Scheme

The insurers are covered by the Financial Services Compensation Scheme (FSCS). If the insurer cannot meet its liabilities you may be entitled to compensation under the scheme. You can get more information from the Financial Services Compensation Scheme at [www.fscs.org.uk](http://www.fscs.org.uk) or by calling 0800 678 1100 or 0207 741 4100.

If you have problems with your hearing or speech, contact us by Typetalk by adding 18001 to the start of any of the numbers in this booklet.

For your protection, telephone calls will be recorded and may be monitored.

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 **Please recycle me**

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